

Covenant Classical Christian School

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Parent/Student Handbook

2020-2021

“The end then of learning is to repair the ruins of our first parents by regaining to know God aright, and out of that knowledge to love him, to imitate him, to be like him, as we may the nearest by possessing our souls of true virtue, which being united to the heavenly grace of faith makes up the highest perfection.”

— **John Milton, Milton on Education, the Tractate of Education,; With Supplementary Extracts from Other Writings of Milton**



Member of the Association of Classical & Christian Schools

TABLE OF CONTENTS

PRAYER.....	3
ADMISSIONS POLICY.....	4
OUR MISSION.....	4
OUR PURPOSE.....	4
OUR PASSION	6
OUR STATEMENT OF FAITH	7
OUR PHILOSOPHY	7
OUR HISTORY	8
OUR PROGRAM	8
OUR SCHOOL SONG	10
FACULTY	11
FEES AND TUITION	11
PAYMENT OPTIONS	11
TUITION AND STUDENT WITHDRAWAL	11
UNIFORMS AND GROOMING	13
GRADING	17
GUIDELINES FOR ASSIGNING HOMEWORK	18
DISCIPLINE.....	19
SUSPENSION.....	20
EXPULSION.....	20
STUDENT BEHAVIOR AGREEMENT	21
PARENTS’/GUARDIANS’ AGREEMENT	22
COMPLAINT RESOLUTION PROCEDURE	24
FINANCIAL CONTRACT	25
IMMUNIZATION	26
EMERGENCY SCHOOL CLOSINGS	26
SUGGESTED READING	26
SCHOOL CALENDAR.....	27

PRAYER

“O LORD, who art the fountain of all wisdom and learning, since thou of thy special goodness hast granted that my youth is instructed in good arts which may assist me to honest and holy living, grant also, by enlightening my mind, which otherwise labours under blindness, that I may be fit to acquire knowledge; strengthen my memory faithfully to retain what I may have learned: and govern my heart, that I may be willing and even eager to profit, lest the opportunity which thou now givest me be lost through my sluggishness. Be pleased therefore to infuse thy Spirit into me, the Spirit of understanding, of truth, judgment, and prudence, lest my study be without success, and the labour of my teacher be in vain.

In whatever kind of study I engage, enable me to remember to keep its proper end in view, namely, to know thee in Christ Jesus thy Son; and may every thing that I learn assist me to observe the right rule of godliness. And seeing thou promisest that thou wilt bestow wisdom on babes, and such as are humble, and the knowledge of thyself on the upright in thou declarest that thou wilt cast down the wicked and the proud, so that they will fade away in their ways, I entreat that thou wouldst be pleased to turn me to true humility, that thus I may show myself teachable and obedient first of all to thyself, and then to those also who by thy authority are placed over me. Be pleased at the same time to root out all vicious desires from my heart, and inspire it with an earnest desire of seeking thee. Finally, let the only end at which I aim be so to qualify myself in early life, that when I grow up I may serve thee in whatever station thou mayest assign me. AMEN.”

—John Calvin

ADMISSIONS POLICY

This policy is non-negotiable.

For admission to Covenant Classical Christian School (herein “Covenant”) you must agree to have your child taught in accord with the Reformed Faith as expressed in the Westminster Standards, specifically, being catechized in the *Westminster Shorter Catechism*.

Covenant believes in Biblical standards of chastisement and discipline. You must agree to the discipline guidelines in the Parent/Student Handbook. Discipline and adjustments to policy are not limited to the printed guidelines in this handbook. The Headmaster reserves the right at all times to adjust policies and discipline requirements for each case and circumstance as needed.

Covenant exists to help Christian families rear their covenant children “in the nurture and admonition of the Lord” (Ephesians 6:4, KJV). You must strive to support the school and teachers in prayer and in other areas as needed.

Unless all forms in the Parent-Student packet are signed, the child cannot be enrolled in Covenant.

OUR MISSION

It is the mission of Covenant to provide a *Christian Education to Covenant Children* using the *Classical Tradition* of teaching.

What is meant by Christian Education?

Christian education is a burden to present God’s truths to students, motivated by an understanding that the fear of the Lord is the beginning of all knowledge, and encouraged by

the profitability of all scripture for instruction and the promise that children to whom the scriptures have been made known are able to be made wise to the salvation by faith which is Jesus Christ.

Proverbs 1:7, Deuteronomy 6:7, 2 Timothy 3:15-17

What is meant by Covenant Children?

Covenant children are providentially given to Christian families. They are invited into covenant by the Father, Son, and Holy Spirit through baptism. As part of the covenant, these children are privy to the promises, as well as responsible for living up to their baptism.

Isaiah 59:21, Matthew 19:14

What is meant by Classical Tradition?

By Classical Tradition, two things are chiefly meant. First, the content is rooted in the classics. Students study classical languages, and read classical literature. This is done, in part, to bring the students into a rich Western tradition, and in part because the classics ask the big questions in the most beautiful way. Second, students are met at their developmental stage through a classical methodology known as the Trivium (Grammar, Logic, and Rhetoric). Students focus on memorization at the Grammar level, the formation of arguments at the Logic level, and eloquence of communication at the Rhetoric level.

The Lost Tools of Learning, Dorothy Sayers

OUR PURPOSE

The purpose of Covenant can be succinctly summed up in a quote from Jan Waterink's *Basic Concepts in Christian Pedagogy*:

The formation of man into an independent personality serving God according to His Word, able and willing to employ all his God-given talents to the honor of God and for the well-being of his fellow-creatures, in every area of life in which man is placed by God.

OUR PASSION

Our passion is ably set forth in Henry R. DeBolster's book, *Stepping Forward in Faith*, p. 298:

It required determination, faith, and perseverance to start and maintain a Christian school. It took even more of a commitment to send one's children to such a small, fledgling school with benches discarded by the public school. What motivated us to do it? Why do we continue to have these schools? Let me assure everyone that it was not a protest against the public schools to protest against the quality of their education. The reason for the financial sacrifices to send their children to the Christian school was because they remembered the promises made at the time of the baptism of their children. They had promised to educate and to have their children educated in the Christian Faith. They wanted their children to know the Lord and to learn about the fullness of God's creation from a Biblical perspective. This world belongs to God, and we wanted God to be Number One in our and our children's lives. A Christ-centered education was the only alternative—not an option, but a necessity. If sacrifices needed to be made, so be it.

God would help and bless us and, with all our shortcomings, to make use of the means that became available to live a godly life in the midst of a world that either rejected the Lord or ignored Him.

OUR STATEMENT OF FAITH

Covenant's statement of faith is the Ecumenical Creeds (*e.g.*, Apostles' and Nicene) and the Westminster Standards (*i.e.*, the *Confession of Faith*, the *Larger Catechism*, and the *Shorter Catechism*). Of course, the Bible alone is the Word of God, "the only infallible rule of faith and practice," and these ecclesiastical documents merely declare the Biblical doctrines which we are convinced the Holy Scriptures teach. At the heart of our profession is the common core of beliefs which British essayist and Christian apologist C.S. Lewis (1898-1963) called *Mere Christianity*. Our pupils memorize Scripture, recite the Creeds, sing the Psalms, and learn the *Westminster Shorter Catechism*.

OUR PHILOSOPHY

Some of the basic presuppositions guiding our philosophy of education are:

The absolute and ultimate authority of the sixty-six Canonical Books of the Holy Bible (as listed in Chapter One of the *Westminster Confession of Faith*) over all of life and learning;

The eternal and unchangeable distinction between truth and error (or falsehood), based upon the immutability and omniscience of the Triune God, Who is Truth Himself;

The character of children as image-bearers of God and the primacy of the intellect in formal, classical education;

The character of covenant children as sinners, yet redeemed by Christ and claimed by Him in Baptism as His own, to be nurtured in the Faith by family, church, and school;

The need to educate all covenant children for citizenship and service in Christ's Kingdom, "to glorify God and to enjoy Him forever" (*Westminster Shorter Catechism*, 1);

The superiority of classical pedagogy with its emphasis upon the Word (*Logos*) and the disciplines of Grammar, Logic, and Rhetoric (*Trivium*) as subjects and as stages in a child's intellectual and moral development (See Dorothy Sayers's essay, *The Lost Tools of Learning*); and

What a child is capable of accomplishing should not become the sole judge of what a student is required to do. As John Stuart Mill states, "A pupil from whom nothing is ever demanded which he cannot do, never does all he can."

OUR HISTORY

In August 2002, Covenant opened its doors with eight pupils. In 2006, the School became a member of the Association of Classical and Christian Schools.

OUR PROGRAM

Covenant follows an eclectic program. The purpose of which is to achieve a basic mastery of language, in its broadest sense. For mastery of the basics of Biblical language, we use the King James Bible for classroom reading, instruction, and memory work because of its historical significance, its classical roots, its ecclesiastical acceptance, its mastery of

English prose, and its cadence which makes for easier memorization. For mastery of the basics of theological language, we memorize the *Westminster Shorter Catechism*. For mastery of the basics of the English language, we learn to read using age appropriate titles in conjunction with Spalding Education and then learn the structure of sentences with the Shurley Grammar Method. For mastery of the basics of historical language, we learn a timeline of world history from Creation to the present through the Veritas Press History Cards. For mastery of the basics of mathematical language, we work from textbooks published by Saxon Math Publishers. For mastery of the basics of the classical languages, our pupils begin their study of Latin in 3rd grade with the *Latina Christiana* primers. In 4th through 8th grades, the students move on to First, Second, Third, and Fourth Form Latin to complete their learning of Latin grammar. For mastery of the basics of reasoning and thinking, our Logic Level students work through the *Canon Press Introductory and Intermediate Logic* Program. Our Logic Level students study humanities through discussion aided by the Veritas Press *Omnibus* Curricula.

Latin, Greek, and Hebrew are the “basic languages” of the Biblical world, Classical antiquity, and Medieval and Reformational Christendom. The Gospel declares:

And Pilate wrote a title, and put it on the cross. And the writing was JESUS OF NAZARETH THE KING OF THE JEWS. This title then read many of the Jews: for the place where Jesus was crucified was nigh to the city: and it was written in Hebrew, and Greek, and Latin (John 19:19-20, KJV).

We choose Latin as our “starter” in the classical tongues because it is a bit easier than Greek and was the universal language of Western Christendom for centuries. Latin provides practice in linguistic and analytical skills and helps build a child’s vocabulary (60-75% of English words are

from Latin). Latin is also the basis of the “Romance languages” (from *lingua Romana*, “the Roman tongue”) such as French, Italian, Portuguese, Romanian, and Spanish. It is no wonder that our twentieth President, James A. Garfield (1831-1881), known as “The Preacher-President,” and as “The Classicist-President,” wrote in his school diary, *Amo Latinam* (“I love Latin”).

OUR SCHOOL SONG

Our school song, “Let Children Hear the Mighty Deeds,” is a paraphrase of Psalm 78, written by the “Father of English Hymnody,” Isaac Watts, in 1719. It is usually sung to the tune “Dundee,” which comes from the Scottish Psalter of 1615:

Let children hear the mighty deeds
which God performed of old;
which in our younger years we saw,
and which our fathers told.

He bids us make His glories known,
His works of pow’r and grace;
and we’ll convey His wonders
down through ev’ry rising race.

Our lips shall tell them to our sons,
and they again to theirs;
that generations yet unborn
may teach them to their heirs.

Thus shall they learn in God alone
their hope securely stands,
that they may ne’er forget His works,
but practice His commands.

FACULTY

The following faculty will serve at Covenant for the 2020-2021 school year:

Ken Fryer, Bachelor of Sacred Music, East Texas Baptist University ; Master of Theological Studies, Midwestern Baptist Theological Seminary

Deborah D. Louviere, B.A., Eastern Illinois University;
J.D., Louisiana State University

Ann M. Thompson, B.S., Bob Jones University

George T. Thompson, B.A., Trinity Christian College;
M.S., Pensacola Christian College

FEES AND TUITION

The admissions testing fee for a new student is \$25.

The tutoring fee for each student is \$25 per hour.

For each full-time student in Grades K through 8th, the non-refundable Registration fee is \$500 and Tuition is \$4,500.

PAYMENT OPTIONS & STUDENT WITHDRAWAL

The non-refundable registration fee must be paid with the submission of all forms in the Parent/Student Packet and Registration Fee are due on or before April 1, 2020. Registration fees submitted after that date are subject to a \$100 late fee.

Tuition must be paid in full, and are due on or before July 1, 2020. Tuition payments submitted after that date are subject to a 10% late fee.

This payment method is required because Covenant relies solely on tuition income to meet annual operating expenses, including financial obligations to teachers.

When the Financial Contract is signed, and a student is accepted for enrollment, the parent(s) (or signer(s)) of the Financial Contract is obligated to pay the full tuition by the due date. This obligation to pay the full tuition by the due date continues even in the event a student is voluntarily or involuntarily withdrawn, regardless of the timing or reason of the withdrawal, including, but not limited to, a family move, other voluntary withdrawal, or expulsion from school, and whether the withdrawal takes place before or after school begins.

In any event, the Headmaster of the School recognizes that the tuition payment policy of the school may cause a hardship for some families. As such, if your family has a hardship that hinders you from paying each student tuition in full by the due date, please contact the Headmaster, George Thompson, to discuss same, so that any appropriate alternative arrangements may be made.

In the event an alternative arrangement is made, all arranged tuition payment amounts must be paid on or before the scheduled due dates. Each arranged tuition payment submitted after the scheduled due date is subject to a 10% late fee. Further, if an alternative arrangement is made, then the obligation to pay the full tuition, in the arranged amounts by the scheduled due dates, continues even in the event a student is voluntarily or involuntarily withdrawn, regardless of the timing or reason of the withdrawal, including, but not limited to, a family move, other voluntary withdrawal, or

expulsion from school, and whether the withdrawal takes place before or after school begins.

UNIFORMS AND GROOMING

Our uniforms come from Inka's S'coolwear, 11626 Sherwood Forest Ct., Baton Rouge.

Uniform, Grades K through 5 (Lower and Upper Grammar)

	Girls	Boys
Pants	School indicated plaid skort, skirt, shorts, or jumper; (navy or gray pants during cold weather)	Navy or gray shorts, navy or gray pants
Shirts	White, light blue, or navy blue polo or white Peter Pan blouse with Covenant logo (long or short sleeve); During cold weather, may wear white or navy long sleeve T-shirt with no logo under polo	White, light blue, or navy blue polo with Covenant logo (long or short sleeve); During cold weather, may wear white or navy long sleeve T-shirt with no logo under polo
Sweaters (optional)	Navy sweatshirt with Covenant logo or white or navy cardigan, V-neck full or vest (no hoodies)	Navy sweatshirt with Covenant logo or navy cardigan, V-neck full or vest (no hoodies)
Socks	White, navy, or black socks or footed tights (covering ankles preferred)	White or black socks (covering ankles preferred)
Belt	Navy, black, or brown	Black or brown
Shoes	Conservative, solid color tennis shoes	Conservative, solid color tennis shoes

Regular Uniform, Grades 6 through 8 (Logic Level)

	Girls	Boys
Pants	School indicated plaid skort, skirt, or walking shorts (Navy or gray pants during cold weather)	Navy or gray shorts, Navy or gray pants
Shirts	White or light blue Oxford with Covenant logo (long or short sleeve)	White or light blue Oxford with Covenant logo (long or short sleeve)
Sweaters (optional)	Navy sweatshirt with Covenant logo or white, gray, or navy cardigan, V-neck full or vest (no hoodies)	Navy sweatshirt with Covenant logo or gray or navy cardigan, V-neck full or vest (no hoodies)
Socks	White, gray, navy, or black socks (covering ankles preferred); During cold weather, leggings covering ankles	With tennis shoes: White or black (covering ankles preferred); With dress shoes: Black, navy, or gray dress or crew socks
Belt	Navy, black, or brown	Black or brown
Shoes	Conservative, solid color tennis shoes or dress shoes with rubber soles	Conservative, solid color tennis shoes or dress shoes with rubber soles

Dress Uniform, Grades 6 through 8 (Logic Level)

	Girls	Boys
Pants	School indicated plaid skort or skirt	Gray pants
Shirts	White Oxford with Covenant logo (long or short sleeve)	White Oxford with Covenant logo (long or short sleeve)
Socks	White, gray, navy, or black socks (covering ankles preferred); During cold weather, leggings covering ankles	With tennis shoes: White or black (covering ankles preferred); With dress shoes: Black or gray dress or crew socks
Ties	School indicated cross tie	School indicated tie
Belt	None	Black or brown
Shoes	Conservative, solid color tennis shoes or dress shoes with rubber soles	Conservative, solid color tennis shoes or dress shoes with rubber soles

General Uniform Regulations

1. Girls' jumpers, skirts, skorts, and shorts must be no more than two inches above the knee when kneeling.
2. Girls must wear shorts (navy or school plaid) under jumpers and skirts.
3. Shirts must be tucked in, unless it is a girls' bottom-banded polo or a girls' straight-hemmed Oxford.
5. Undershirts and camisoles must be white with no logo and must be tucked in. They are required for Grades 6 through 8 and optional for younger students.

6. A belt must be worn with all pants or shorts with belt loops.
7. No sandals, open toe or open heel shoes, jellies, platform shoes, heels, or shoes that light up, make sounds, or have wheels are permitted.
8. During cold weather, girls may wear leggings that cover the ankles.
9. Jackets and coats during inclement weather are not required to be purchased at Inka's, but should be conservative.
10. If there is any question as to what each grade can wear, please refer to Inka's, as they have the complete specifications of what is allowable for each grade.
11. Boots are allowed ONLY during inclement weather (rain, snow, ice, and cold) and December through February.
12. Polos and Oxfords must have silk screened or embroidered (recommended) Covenant logo.
13. Dress uniform for Logic Level students (6th – 8th grade) are to be worn each Wednesday, unless another day is appointed for special chapel services and at other special events, to be announced.

Grooming, All Grades

	Girls	Boys
Hair	Hair clean and neat, not in the face (pulled back, if necessary)	Clean and combed, above the collar, ears, and eyebrows
Hair Accessories	Uniform colors or school plaid, tasteful, not distracting	None
Earrings	Studs only, tasteful, not distracting	None
Jewelry	Tasteful, not distracting	Watch only
Nail Polish	Tasteful, not distracting	None

Uniform Policy Enforcement

The Headmaster will be responsible for the interpretation of the policy, and the enforcement of the policy is the responsibility of parents, Headmaster, and teachers.

GRADING

Grades take second place to learning at Covenant. Yet, grades do help us to determine the progress of a student.

We follow a traditional grading system, beginning in the first grade, according to a nine-point scale. Grades will be expressed in the following terms:

100-99 A+	98-94 A	93-92 A-	(Superior)
91-90 B+	89-85 B	84-83 B-	(High)
82-81 C+	80-76 C	75-74 C-	(Satisfactory)
73-72 D+	71-67 D	66-65 D-	(Minimally Sufficient)
64-0 F			(Insufficient)

Report cards are issued every nine weeks, and pupils earning all A's, or more A's than B's, achieve honor roll status.

A serious attempt is always made to provide parents and students some evaluation of students' progress. Students' grades may include test scores, quiz scores, homework, projects, reports, and classroom participation.

GUIDELINES FOR ASSIGNING HOMEWORK

Because homework, by its nature, takes time at home, it is not to be assigned due to the teacher's poor planning or in place of an assignment, which could have been completed in school.

Parents are expected to create both the time and an atmosphere conducive for the completion of homework assignments. As this is the student's work, parents are asked to recognize the priority of homework, and to place its completion as a priority in their student's life.

The necessity for doing homework will vary from grade to grade and even from student to student. The guide below should be regarded as suggested guidelines, not as required minimum times, nor maximum times (as students vary in ability and willingness to complete homework within a set amount of time).

Grade	Approximate Time Per Night
Kindergarten	10-20 minutes
1 st and 2 nd	20-40 minutes
3 rd -5 th	30-50 minutes
6 th -8 th	60-90 minutes

DISCIPLINE

All discipline is based on the Biblical principles of Matthew 18 (*e.g.*, confession, repentance, reconciliation, restitution, forgiveness, *etc.*). The goal of discipline at Covenant is to help children deal Biblically with sin and disobedience and to become better disciples of our Lord Jesus Christ.

The students are expected to observe the following principles:

1. Honor and obey teachers immediately, completely, and joyfully (because teachers stand *in loco parentis*, and Exodus 20:12 declares, “Honor thy father and thy mother: that thy days may be long upon the land which the LORD thy God giveth thee”);
2. Honor and respect everyone as valuable because they, too, are created and redeemed by Christ, and Romans 15:7 states, “Wherefore receive ye one another, as Christ also received us to the glory of God”
3. Keep the School clean and neat and show respect for the property and supplies (because the school belongs to Christ, and we are but stewards of His property and supplies, as Exodus 20:15 commands, “Thou shalt not steal.”

The Word of God also declares that we are to be “redeeming the time” (Ephesians 5:16, KJV). Therefore, our pupils ought to be in school and on time every school day except for occasions of personal illness, family emergency, or other unforeseen circumstances. Pupils absent from school should present a valid excuse from a parent, physician, or dentist.

Covenant will open at 8:00 a.m. each school day. In order for each school day to begin on time, to pray together as a school body, and to facilitate completion of planned class work, students should be at school by 8:15 a.m. After that time, students will be considered late to school.

SUSPENSION

If a child should commit any action such as, but not limited to, verbal abuse, cruelty to others, bullying, destruction of property, refusal to correct behavior when addressed, cheating, or any other action considered by the Headmaster to be of serious consequence, then an out-of-school suspension will be given (if more than 1 day, length will be determined by the school board). There are no in-house suspensions.

If suspension becomes necessary, the parent/guardian will be notified, and will be required to pick-up the child from school immediately (no later than 30 minutes from time of notification). Tests and schoolwork that are missed due to suspension will receive a zero.

EXPULSION

If a student should commit an act, with such serious consequences that the Headmaster deems it necessary, the process described above will be bypassed, and suspension or expulsion imposed immediately. Examples of (but not limited to) such serious misconduct include: acts endangering the lives of other students or staff, gross violence, theft, vandalism to the school facilities, violations of the civil law, and contumacy.

Covenant realizes that expelling a student from school is a serious matter and should be dealt with on a case-by-case basis. Forgiveness and restitution are fundamental to our discipline policy. However, should a student and his parents not be able to eliminate the behavioral problems the student is

having, the Headmaster is empowered to expel the student. The process will be as follows:

1. The Headmaster informs the School Board of his recommendation to expel the student.
2. The School Board determines whether or not expulsion is the proper action.
3. Parents will be notified immediately after the School Board's decision for expulsion.
4. The student will turn in all school texts/materials and collect their possessions.
5. Transfer of school records will be arranged in a timely fashion, and, upon settlement of all payments due to the school (*see* Financial Contract), will be sent to the appropriate person.

STUDENT BEHAVIOR AGREEMENT

1. I will listen and follow directions given by teachers and staff. I will not talk back to or argue with teachers or staff.
2. I will obey cheerfully and promptly, understanding that teachers and staff should not have to repeat requests.
3. I will take care of my own things and will not take or use another's belongings without permission.
4. I will treat all people with respect, including teachers, parents, staff, and other students at Covenant.
5. I will not taunt, tease, pick on, or "put down" other students, knowing this makes school a bad experience

for everyone. Instead, I will seek to encourage and build others up, recognizing we are all unique by God's design.

6. I will not get into physical conflicts/fights at school. If someone angers me, I will immediately go to a staff member to seek help in resolving the problem.

7. I will not deface or destroy Covenant's/Christ Presbyterian Church's property or the property of others.

8. I understand that profanity and vulgarity have no place at school, and I will not use bad language at school.

PARENTS'/GUARDIANS' AGREEMENT

1. We have received and read the "Statement of Faith" in the Parent/Student Handbook of Covenant and are willing to have our child(ren) educated in accordance with them.

2. We will regularly and earnestly pray for Covenant.

3. We will fully cooperate in the education activities of Covenant by doing our best to make Christian education effective in the lives of our child(ren).

4. We will create both the time and an atmosphere conducive for the completion of homework assignments. We will recognize the priority of homework, and place its completion as a priority, supporting the work of the teachers at home.

5. We will require our child(ren) to support the spiritual activities of the school (Chapel, Bible classes, Scripture memory, etc.).

6. We will pay all of our financial obligations to Covenant on or before the date due (see Financial Contract).
7. We agree that Covenant reserves the right to place our child(ren) at the appropriate grade level and designate the appropriate teacher(s).
8. We agree that Covenant reserves the right to dismiss any student when either the parents/guardians or the student does not cooperate with the policies of Covenant.
9. We agree to be faithful to attend all parent functions at Covenant, as best as we can.
10. We agree to follow Christ's complaint resolution procedure (Matthew 18:15-17; 5:23-24), understanding that failure to do so may result in my child(ren) being dismissed from Covenant.
11. We agree to all the disciplinary procedures at Covenant.
12. We agree that undue work and expectations are placed upon our child's teachers when our child is absent from class. Due to this, we agree to give a minimum of 48 hours notice for any absence other than doctor excuses, or emergencies. We further agree that any tests and instructions that are not able to be made up during regular school hours will be subject to the \$25 per hour tutoring fee. If a 48 hour NOTICE is NOT given for absences other than doctor's excuses or emergencies, I understand it is the decision of the Headmaster or teacher to give zeros for incomplete work and tests.

COMPLAINT RESOLUTION PROCEDURE

During the course of the year, occasional misunderstandings or problems may occur between a teacher and student, teacher and parent, parent and school. This is often the result of a lack of communication between those involved. The school's policy for dealing with these situations is consistent with the teachings found in Matthew 18:15-16: "If thy brother shall trespass against thee, go and tell him his fault between thee and him alone: if he shall hear thee, thou hast gained thy brother. But if he will not hear thee, then take with thee one or two more, that in the mouth of two or three witnesses every word may be established."

1. Whether it is a great or small matter, this model of resolution will be followed at and by Covenant.
2. All questions, problems, or complaints should first be brought directly to the teacher, or offending individual, before anyone else is involved.
3. If the situation is not cleared up at this level through direct contact, it should then be brought to the offending person and the teacher in a face-to-face meeting.
4. Finally, but only when the above steps have brought no resolution, should the problem be presented to the Headmaster. The Headmaster and teacher will meet with the individuals concerned.
5. If the Headmaster is unable to resolve the issue, the Headmaster will bring it to the School Board through a written report.
6. At this point, the School Board will meet with the persons involved with an appropriate plan of action.

7. Parents must agree to follow these steps and to attempt a positive resolution to problems and disagreements within the school community. Activities to be avoided at all times include gossiping, spreading rumors, and spreading of hearsay reports. The good reputations of other persons and of the School are to be protected.

FINANCIAL CONTRACT

For the exact wording of the contract, please see the Financial Contract.

The Contract Provisions may only be altered or amended by specific written consent of the Headmaster.

In consideration of the acceptance of this Contract and accepting for enrollment the student listed above by Covenant so as to provide the service of education to this student, the undersigned responsible person(s) agrees to be bound by the Contract Provisions and agrees to pay the required registration fees, full year tuition(s), and any additional fees or penalties incurred during the course of the school year.

Withdrawal: If the undersigned for **whatever reason withdraws the student(s)**, they do hereby **pay any remaining balance pertaining to the full tuition for the current year, all fees and penalties, plus any and all cost of collecting incurred by the School in seeking any outstanding balances.** No records will be released by the School until all financial obligations are fulfilled.

This Contract shall become effective when it has been completed, signed, returned to the school, and counter-signed by an authorized representative of Covenant.

We the parents/guardians understand that Covenant has to contractually hire teachers, pay for curriculum, equipment, utilities, and other school expenses. Therefore, we enter into this binding contract with Covenant agreeing to all the terms specified within this contract.

IMMUNIZATION

If you plan to enroll your child at Covenant, please attach a copy of your child's updated immunization record to your registration application. Each child will need a minimum of 4-DTP, 3 Polio (last DTP and Polio after 4th birthday), 2 doses of MMR, 1 Varicella (Chicken Pox), and 3-HBV. Please make sure your child is up-to-date so he/she can start school on time.

EMERGENCY SCHOOL CLOSINGS

Covenant will follow the East Baton Rouge Parish Schools with regard to Emergency School Closings. However, if our closings differ, we will contact each family by telephone, text, and/or email.

SUGGESTED READING

The Lost Tools of Learning, Dorothy Sayers;

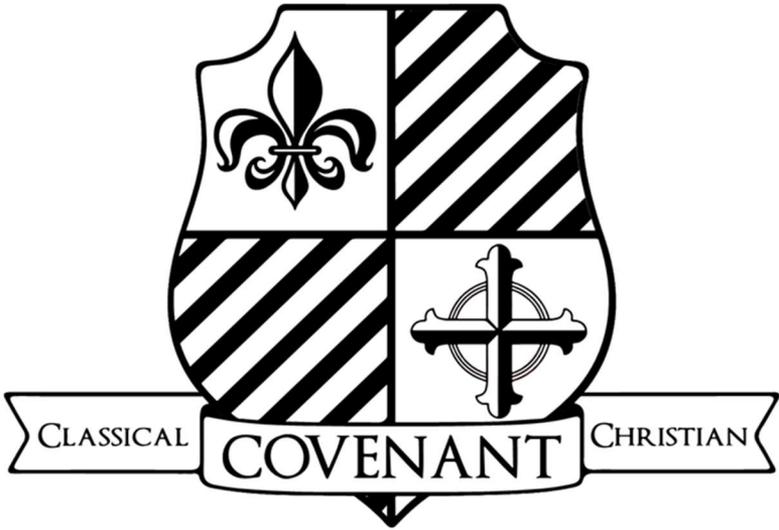
What is Classical Education?, Susan Bauer;

The Case For Classical Christian Education,
Douglas Wilson; and

Excused Absence: Should Christian Kids Leave Public Education, Douglas Wilson.

COVENANT 2020-2021 CALENDAR

August 14, 2020	Orientation (10:30 a.m.)
August 17, 2020	Classes Begin
September 7, 2020	Labor Day (No School)
September 8, 2020	Back to School
<u>October 16, 2020</u>	<u>End of First Quarter (45 days)</u>
November 23-27, 2020	Thanksgiving Break (No School)
November 30, 2020	Back to School
<u>December 18, 2020</u>	<u>End of Second Quarter (40 days)</u>
Dec. 21, 2020- Jan. 1, 2021	Christmas Break (No School)
January 4, 2021	Back to School
February 11, 2021	Open House (7:00 p.m.)
February 12-16, 2021	Pre-Lenten Break (No School)
February 17, 2021	Back to School
<u>March 12, 2021</u>	<u>End of Third Quarter (47 days)</u>
April 2-9, 2021	Easter Break (No School)
April 12, 2021	Back to School
May 21, 2021	End of Fourth Quarter (44 days)



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